

Clarkston Community Schools

February 11, 2025

To: All Interested Parties

From: Clarkston Community Schools, Project Owner

Cc: Communications by Design, Project Technology Consultants

Re: Request for Quotation

Clarkston Community Schools is requesting proposals regarding the selected upgrades of LAN, equipment for student information access across multiple buildings in the school district. The following provides additional information regarding details of this project. Clarkston Community Schools invites all interested parties to submit their response to this Request for Quotation (RFQ).

This RFQ is being sought for the purposes of gaining knowledge of services available with corresponding costs, and should not be construed as intent, commitment or promise to acquire equipment, services, supplies or solutions offered. Upon completion of the RFQ process, Clarkston Community Schools may, or may not, elect to proceed expeditiously with the purchase of a solution based on proposals submitted. In the event the Owner does proceed with all, or a portion of the project, it intends to do so within the parameters established for eRate compliance and SLD rules covering such purchases. As such interested bidders should provide SPIN numbers with bid responses.

Information provided in response to this RFQ will become the property of the Clarkston Community Schools.

Clarkston Community Schools will not be responsible in any way for payment for information herein requested, nor shall the District become liable for any cost incurred by the vendor in their voluntary response to this request or subsequent clarification activities.

**RFQ responses must be submitted via email before 5:00 PM on
Wednesday, March 12, 2025 to:**

Communications by Design, Inc.

Attention: Rebecca Szilagyi

rszilagy@cbdconsulting.com

Email Subject: Clarkston Schools 2025 E-Rate Project Bid

We appreciate and look forward to your response to this request.

Clarkston Community Schools

1.01 DESCRIPTION OF PROJECT

- A. Clarkston Community Schools (Owner) is requesting quotations regarding the equipment, supporting materials and installation labor provided for herein to be selectively installed, replacing the oldest equipment across the entire school district.
 - 1. Equipment proposed for installation is replacing the Owner's oldest existing equipment within the complete infrastructure installed.
 - 2. Coordination with Owner's Technology staff and existing service provider(s) during all installation and cut over activities shall be the sole responsibility of the selected contractor.

1.02 PROJECT REQUIREMENTS

- A. Contractor responding to the RFQ must have a minimum of two (2) years of experience with current quoted solution.
- B. Assigned Contractor Representative must have at least 3 years of project experience with similar scope of work.

1.03 SCOPE OF WORK

- A. All cost to make full and final connection to Owner's network infrastructure, provision and configure all new units shall be the sole responsibility of Contractor.
- B. Contractor shall carefully coordinate any installation activity with Owner and/or Owner's designated Construction Manager personnel.
- C. Contractor shall remove all existing equipment from use and turn over all equipment and supporting materials (mounts, brackets, etc.) to the Owner for their disposition.

D. IMPLEMENTATION APPROACH

- 1. The selected Contractor will work with Owner/Designer on a regular basis, in person or by phone, to plan, prioritize, design and implement the system.
- 2. As part of any awarded work, Contractor shall submit a project plan that includes:
 - a. The estimated timeline to deliver the solution include performance milestones.
 - b. The names and roles of professional staff that will be assigned to the project.
 - c. Any specific requirements the selected Contractor has of Owner resources.
 - d. Explain in detail post-implementation support.

1.04 PROPOSED PRICING

A. Provide pricing in the matrix form listed below in submission to Owner for consideration and final determination by Owner's review team.

B. Pricing shall include a 5-year contract maintenance agreement.

Qty	Part Number	Description	Unit Cost	Unit Install Cost	Total Extended
18	5420F-16MW-32P-4XE	Switch with all necessary components for rack installation and full operation	\$	\$	\$
45	5420F-48P-4XE	Switch with all necessary components for rack installation and full operation	\$	\$	\$
63	For all Switches	5 Year Global Select Support for ExtremeCloud IQ (XIQ) provided for all switch materials.	\$	\$	\$

<i>Place any alternate suggested items below for Owner evaluation and consideration.</i>					
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$