

Project Q & A

Project Owner:	Rockford Public Schools
Project Name:	District Workstation Upgrades
Issue Date:	February 12, 2025

Project Questions and Answers:

This document provides answers to questions asked by bidders who have reviewed the Technology Request for Bid for the above referenced project.

Q1	Page 46 states - Shipping to Schools – 4 destinations, but I only see 2 destinations (Rockford Freshman Center and Rockford Public Schools Maintenance Center) provided in the RFP. What are the other 2 destinations?
A1	East Rockford Middle School and North Rockford Middle School. This is for Chromebooks specifically.
Q2	Page 46 Part 3, Preparation - Who will provide the workstation image/configuration to each PC unit?
A2	Workstations will be configured by the Owner. Only the Chromebooks need imaging.
Q3	Will the installer be working with your IT staff to create an installation and configuration image for each PC configuration?
A3	PCs are delivery only and do not need configuration.
Q4	What other computer and network installation and configuration services do you require: system registration, application installation, OS setup and configuration, and network connection between the PC/Laptop/Workstation to your school's network?
A4	Workstations are delivery only.
Q5	If network connection services are required, will you provide all the necessary network information for connection or will your IT staff be doing the connection?
A5	Yes.
Q6	Do you need to place all the PC/Laptop/Desktop units in the appropriate location on campus AFTER unboxing them?

A6	This will be handled by the Owner. Contractor to configure the devices at their office.
Q7	What do you want to do with all the boxes and packaging after unboxing? Do you need trash removal, or would you provide a dumpster locally on campus?
A7	This will be handled by the Owner.
Q8	What versions of the Windows OS do you want for the following PCs: Staff laptops Workstation, Desktop for the Classroom, Admin Desktop, Visitor Desktop All in 1?
A8	Does not matter. Owner will provide the OS.
Q9	We are going to bid HP mini computers, laptop and chromebooks. In the bid it says we need to send voluntary alternates ahead of time to get approved so they can be approved. Can you please advise bidding HP needs to be approved?
A9	Contractor to provide the model number.
Q10	Do you need the Bump Armor Sleeve installed on the student's Chromebook?
A10	Yes.
Q11	Can the installer work during school hours? If not, when can they do the work, after school hours, weekends?
A11	Does not apply as configurations are done by the Contractor at the contractors business location.
Q12	Does the campus have a staging area to unbox the PCs?
A12	Yes.
Q13	Does the campus have hand trucks/dollies available for the installer to use?
A13	Yes. If needed. Should not apply.
Q14	What do you want to do with the existing old equipment? Do you expect the old equipment to be removed from your campus for recycling?
A14	The Owner is responsible for removing, demo, recycling or repurposing of existing equipment.
Q15	Will you be providing a contact at each destination?
A15	Communications will be done though Communications by Design in conjunction with the Tech Ops Department.

Q16	We are a Sharp dealer and sell/support Dynabooks (formerly Toshiba). Is this an acceptable alternative for the Windows laptops? I see Dell, HP, and Lenovo listed, but wanted to confirm we can bid the Dynabooks.
A16	Provide model numbers for review.
Q17	With 4,500 Chromebooks and delivering to 4 different campuses. After the White Gloves services, we need to know how many of these Chromebooks will be delivered to which campus.
A17	We would look to have 1000 to East Middle School, 1000 to North North Middle School, 1200 to the High School and the remainder to the Freshman Center.
Q18	On the laptop base do you need a backlit keyboard, fingerprint reader like the spec'd laptop or would you like us to quote them as an option?
A18	Please provide it as an option/voluntary alternate.
Q19	Print and install asset tags to all devices (both chrome and windows)
A19	Tags for just the chromebooks.
Q20	Will the Windows PC's need imaging completed? Or enrollment into Autopilot?
A20	No, nothing needs to be done with the Windows PCs, we are looking for only hardware delivery.

END OF QUESTIONS AND ANSWERS #1